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## Office Memorandum • UNITED STATES GOVERNMENT

TO : C/PPS

DATE: 30 December 1957

FROM : C/LAS

SUBJECT: Weekly Activities Report #52

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By:	35

A. SIGNIFICANT ITEMS

None.

B. OTHER ACTIVITIES

25X1A 1. Arrangements were made with the Air Force to receive, through its "fair exchange" program, one slot in a full-time Serbo-Croatian course beginning at [redacted] on 3 January. (This is another benefit derived from the interagency Roundtable. In several previous instances training of this sort has cost the Agency from \$3-5,000).

25X1A 2. [redacted] conducted two Qualifications Review and Placement Panels for candidates for intensive training in Persian and Serbo-Croatian. Two more panels will be held this week for candidates for Persian and Chinese. Interviews and file studies are now in progress.

25X1A 3. Up to this time the following DDI officers have accepted our invitation to participate in the Area Advisory Committee conference at [redacted] 25X1A February: [redacted] 25X1A

[redacted] Several other persons are yet to be invited.

4. A third small language laboratory has recently been installed by [redacted] and opened in M Building. In accord with an informal agreement developed by ORR and LAS, ORR will maintain administrative supervision and LAS will provide technical supervision and support. We have stocked the lab with a small inventory of tapes in Russian, German and Chinese.

5. We are today doing what we hope will be our last handspring with the Air Force and FSI regarding slots for intensive Japanese beginning 6 January. During the past few weeks the "firm final" requirement for slots has fluctuated as follows: One, Two, None, One, None, One and (today) Two. We have tried to keep coordinated with the Air Force.

25X1A 6. [redacted] has had added to his duties those of Admin. Secretary for the Language Training Advisory Committee. His most important new responsibility, in addition to keeping the records of the Committee, is to coordinate administrative

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25X1A matters pertaining to use [REDACTED] These include maintenance of the  
25X1A schedule for the use [REDACTED] liaison with Processing Branch on adminis-  
25X1A trative arrangements for trips [REDACTED] and the processing of the reports  
received from Administrative Directors of groups using the site. We have  
entrusted these duties to [REDACTED] because of the splendid way he has developed a  
sense of understanding and responsibility during the past few months, and be-  
cause of the way he demonstrated ability to seek responsibility and carry  
through satisfactorily during our recent area conference [REDACTED]

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